

**Forms**

**Assignment A – development of umbrella communication concept (Big Idea)**

**CROATIAN NATIONAL TOURIST BOARD**

Iblerov trg 10/IV, 10000 Zagreb, Croatia

e [brand.natjecaj@htz.hr](mailto:brand.natjecaj@htz.hr) w [www.croatia.hr](http://www.croatia.hr)

**Submission Form 1**

**Submission Form**

**General information about the Tenderer – responsible for the project**

|  |  |
| --- | --- |
| Name of the company |  |
| Address of the head office of the company |  |
| E-mail address of the company |  |
| Tax number of the company (VAT) |  |
| Authorised representative of the company (name, surname and function) |  |

**Signature of the authorised representative**  **Stamp of the Tenderer (Lead)**

**of the Tenderer (Lead)**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of the authorised representative Stamp of the joint tender / proposal**

**of the joint tender / proposal**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submission Form 2**

**General information about the Tenderer/Tenderers**

**Tendering company (responsible for the project - lead):**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Field of activity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Role in the project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Professional knowledge/specialisation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Other companies (participants in the group of tenderers) included in the project – Joint tenderers:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Field of activity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Role in the project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Professional knowledge/specialisation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of the authorised representative of the Stamp of the Tenderer (lead)**

**Tenderer (lead)**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of the authorised representative of the Stamp of the Joint Tenderer**

**Joint Tenderer**

Place \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Note: In the event of a joint tender, this document is a valid evidence only if it has attached to it the Joint Tenderers’ Agreement or a Joint Tenderers’ Statement signed by all tenderers.

If the group of tenderers is an independently registered entity (joint venture), a valid document issued by authorised bodies for the registration of business entities stating that only the persons listed in this document are members of the joint venture may be delivered instead of the agreement or statement.

**Submission Form 3**

**List of general references, i.e. key projects and clients in the past three (3) years (2020 – 2022)**

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Client Name and Address | Contract Subject | Time and Place of Contract Performance |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |
| 7. |  |  |  |
| 8. |  |  |  |
| 9. |  |  |  |
| 10. |  |  |  |
| 11. |  |  |  |
| 12. |  |  |  |
| 13. |  |  |  |
| 14. |  |  |  |
| 15. |  |  |  |

**Signature of the authorised representative Stamp of the Tenderer (lead)**

**of the Tenderer (Lead)**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of the authorised representative of the Stamp of the joint Tenderer**

**Joint Tenderer**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submission Form 4**

**List of general references, i.e. key projects executed that prove the required expertise and experience in branding tourist destinations in the past four (4) years (2019 – 2022)**

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Client Name and Address | Contract Subject | Time and Place of Contract Performance |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |
| 7. |  |  |  |
| 8. |  |  |  |
| 9. |  |  |  |
| 10. |  |  |  |
| 11. |  |  |  |
| 12. |  |  |  |
| 13. |  |  |  |
| 14. |  |  |  |
| 15. |  |  |  |

**Signature of the authorised representative Stamp of the Tenderer (lead)**

**of the Tenderer (Lead)**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of the authorised representative of the Stamp of the Joint Tenderer**

**Joint Tenderer**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submission Form 5**

**List of significant professional awards in the past (5) years (2018 – 2022)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Award No. | Award Name | Awarded For | Award Presented By | Year of Award |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |

**Signature of the authorised representative Stamp of the Tenderer (lead)**

**of the Tenderer (Lead)**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of the authorised representative of the Stamp of the Joint Tenderer**

**Joint Tenderer**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submission Form 6**

**CVs of members of the work-team**

**General information about members of the work-team**

|  |  |
| --- | --- |
| Proposed position in the work-team |  |
| Company in which the member of the  work-team is employed |  |
| Name and Surname of member of the  work-team |  |
| Professional qualifications/occupation of members of the work-team |  |
| Date of birth |  |
| Nationality |  |
| Total years of service of members of the  work-team |  |
| Years of service of members of the work- team in the company of the Tenderer |  |
| Membership in professional associations |  |
| Assignments in the work-team |  |

**Education of member of the work-team**

|  |  |
| --- | --- |
| Name of Higher Education Institution |  |
| Period of attendance: from (month/year) – to (month/year) |  |
| Achieved level of education or diploma/degree |  |

**Work experience of the member of the work-team** (state former work experience, beginning with the current)

|  |  |
| --- | --- |
| Date: from (month/year) to (month/year) |  |
| Company |  |
| Address of the company |  |
| Position in the company |  |
| Short list of responsibilities |  |

**Knowledge of foreign languages of the members of the work-team** – for each language state the level of knowledge (excellent, very good, good, basic user) in reading, writing and speaking.

|  |  |  |  |
| --- | --- | --- | --- |
| Language | Reading | Speaking | Writing |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**List of the most important projects and assignments of the members of the team in previous employment**

|  |  |  |  |
| --- | --- | --- | --- |
| Project Name | Client | Short list of tasks in the project | Period of work in  the project:  from (month/year)  to (month/year) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**I certify that the information provided in this Form is a true description of my qualification and work experience.**

Signatures of the member of the work-team and of the authorised representative of the Tenderer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and surname of the member of the work-team: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and surname of the authorised representative of the Tenderer:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of the authorised representative Stamp of the Tenderer (Lead)**

**of the Tenderer (Lead)**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of the authorised representative of Stamp of the joint Tenderer**

**the Joint Tenderer**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Note: The Tenderer shall submit this Form for each member of the work-team**

**Submission Form 7**

**Statement of Good Conduct**

by which I, **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** (Name and Surname) from **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**, declare that no unappealable conviction was issued against me for any of the following criminal activities, or corresponding criminal activities according to the regulations of the country where the company is seated or the country whose national is the person legally authorized to represent the company: fraud, fraud in business operations, taking bribe in business operations, giving bribe in business operations, malpractice in public procurement procedures, evasion of taxes or duties, subvention fraud, money laundering, abuse of power and office, illegal discrimination in favour of, taking bribe, giving bribe, trading in influence, giving bribe for trading in influence, criminal association and committing crime within criminal association under the Criminal law, i.e. for criminal acts: fraud, money laundering, fraud in business operations, taking bribe in business operations, giving bribe in business operations, conspiracy to commit crime, abuse of position and authority, abuse of duties of state authority, illegal mediation, accepting and giving bribes i.e. for corresponding criminal offenses according to the regulations of the country of the tenderer's seat or the country from where the person authorized to represent the tenderer comes.

This statement applies to me personally and to the company\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Company name) with its registered seat in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Address) of which I am a legally authorized representative.

In \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_.\_\_\_\_\_. 2023

**(Place) (Date)**

Stamp

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(signature of person authorised to represent tenderer)

**Note: in case of joint tenderers, each tenderer shall submit this form separately.**

**Submission Form 8**

**Statement of paid taxes**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name and surname) from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , as the person authorised to represent the tenderer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (company) based in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby declare that the tenderer in the moment of providing this statement has no due, and unpaid debts on the basis of tax or social contributions in the Republic of Croatia, as the country of its headquarters.

In \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_.\_\_\_\_\_. 2023

(place) (date)

Stamp

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature of the person authorized to represent the tenderer)

**Note: in case of joint tenderers, each tenderer shall submit this form separately.**

**Forms**

**Assignment B – development of**

**brand visual identity**

**Submission Form 1**

**Submission Form**

**General information about the Tenderer – responsible for the project**

|  |  |
| --- | --- |
| Name of the company |  |
| Address of the head office of the company |  |
| E-mail address of the company |  |
| Tax number of the company (VAT) |  |
| Authorised representative of the company (name, surname and function) |  |

**Signature of the authorised representative Stamp of the Tenderer (Lead)**

**of the Tenderer (Lead)**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of the authorised representative Stamp of the joint tender / proposal**

**of the joint tender / proposal**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submission Form 2**

**General information about the Tenderer/Tenderers**

**Tendering company (responsible for the project - lead):**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Field of activity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Role in the project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Professional knowledge/specialisation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Other companies (participants in the group of tenderers) included in the project – Joint tenderers:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Field of activity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Role in the project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Professional knowledge/specialisation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of the authorised representative of the Stamp of the Tenderer (lead)**

**Tenderer (lead)**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of the authorised representative of the Stamp of the Joint Tenderer**

**Joint Tenderer**

Place \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Note: In the event of a joint tender, this document is a valid evidence only if it has attached to it the Joint Tenderers’ Agreement or a Joint Tenderers’ Statement signed by all tenderers.

If the group of tenderers is an independently registered entity (joint venture), a valid document issued by authorised bodies for the registration of business entities stating that only the persons listed in this document are members of the joint venture may be delivered instead of the agreement or statement.

**Submission Form 3**

**List of general references, i.e. key projects in the field of development of creative solutions related to brand visual identity in the last seven (7) years (2016 – 2022)**

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Client Name and Address | Contract Subject | Time and Place of Contract Performance |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |
| 7. |  |  |  |
| 8. |  |  |  |
| 9. |  |  |  |
| 10. |  |  |  |
| 11. |  |  |  |
| 12. |  |  |  |
| 13. |  |  |  |
| 14. |  |  |  |
| 15. |  |  |  |

**Signature of the authorised representative Stamp of the Tenderer (lead)**

**of the Tenderer (Lead)**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of the authorised representative of the Stamp of the joint Tenderer**

**Joint Tenderer**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submission Form 4**

**List of significant professional awards in the past seven (7) years (2016 – 2022)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Award No. | Award Name | Awarded For | Award Presented By | Year of Award |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |

**Signature of the authorised representative Stamp of the Tenderer (Lead)**

**of the Tenderer (Lead)**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of the authorised representative of the Stamp of the Joint Tenderer**

**Joint Tenderer**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submission Form 5**

**CV, list of works and general references, i.e. highlighted projects in the past seven (7) years (2016 – 2022)**

**General information about members of the work-team**

|  |  |
| --- | --- |
| Proposed position in the work-team |  |
| Company in which the member of the work-team is employed |  |
| Name and Surname of member of the work-team |  |
| Professional qualifications/occupation of members of the work-team |  |
| Date of birth |  |
| Nationality |  |
| Total years of service of members of the work-team |  |
| Years of service of members of the work- team in the company of the Tenderer |  |
| Membership in professional associations |  |
| Assignments in the work-team |  |

**Education of member of the work-team** (state college and other specialised education, including names of educational establishments, dates of attendance and degrees/diplomas acquired).

|  |  |
| --- | --- |
| Name of Higher Education Institution |  |
| Period of attendance: from (month/year) – to (month/year) |  |
| Achieved level of education or diploma/degree |  |

**Work experience of the member of the work-team** (state former work experience, beginning with the current)

|  |  |
| --- | --- |
| Date: from (month/year) to (month/year) |  |
| Company |  |
| Address of the company |  |
| Position in the company |  |
| Short description of responsibilities |  |

**Knowledge of foreign languages of the members of the work-team** – for each language state the level of knowledge (excellent, very good, good, basic user) in reading, writing and speaking.

|  |  |  |  |
| --- | --- | --- | --- |
| Language | Reading | Speaking | Writing |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**List of the most important projects and assignments of the members of the team in previous employment**

|  |  |  |  |
| --- | --- | --- | --- |
| Project Name | Client | Short list of tasks in the project | Period of work  in the project:  from (month/year)  to (month/year) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**I, hereby, confirm that the information in this Form fully corresponds to my qualifications and work experience.**

Signatures of the member of the work-team and of the authorised representative of the Tenderer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and surname of the member of the work-team: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and surname of the authorised representative of the Tenderer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of the authorised representative Stamp of the Tenderer (Lead)**

**of the Tenderer (Lead)**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of**

**the authorised representative of the Joint Stamp of the joint Tenderer**

**Tenderer**

Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Note: The Tenderer shall submit this Form for each member of the work-team.**

**Submission Form 6**

**Statement of Good Conduct**

by which I, **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** (Name and Surname) from **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**, declare that no unappealable conviction was issued against me for any of the following criminal activities, or corresponding criminal activities according to the regulations of the country where the company is seated or the country whose national is the person legally authorized to represent the company: fraud, fraud in business operations, taking bribe in business operations, giving bribe in business operations, malpractice in public procurement procedures, evasion of taxes or duties, subvention fraud, money laundering, abuse of power and office, illegal discrimination in favour of, taking bribe, giving bribe, trading in influence, giving bribe for trading in influence, criminal association and committing crime within criminal association under the Criminal law, i.e. for criminal acts: fraud, money laundering, fraud in business operations, taking bribe in business operations, giving bribe in business operations, conspiracy to commit crime, abuse of position and authority, abuse of duties of state authority, illegal mediation, accepting and giving bribes i.e. for corresponding criminal offenses according to the regulations of the country of the tenderer's seat or the country from where the person authorized to represent the tenderer comes.

This statement applies to me personally and to the company\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Company name) with its registered seat in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Address) of which I am a legally authorized representative.

In \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_.\_\_\_\_\_. 2023

**(Place) (Date)**

Stamp

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(signature of person authorised to represent tenderer)

**Note: in case of joint tenderers, each tenderer shall submit this form separately.**

**Submission Form 7**

**Statement of paid taxes**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name and surname) from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , as the person authorised to represent the tenderer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (company) based in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby declare that the tenderer in the moment of providing this statement has no due, and unpaid debts on the basis of tax or social contributions in the Republic of Croatia, as the country of its headquarters.

In \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ 2023

(place) (date)

Stamp

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature of the person authorized to represent the tenderer)

**Note: in case of joint tenderers, each tenderer shall submit this form separately.**